

Title: [HIV/STI] Community Health & Wellness Navigator
Department: Community Programs
Reports Through: Executive
Salary Range: \$40K - \$45K (Full time; nonexempt)

Stonewall's Community [Health + Wellness] Navigator program aims to create a safer space for information exchange between peers from similar spectrums of identity intersection—most specifically within the LGBTQIA+/queer community. The Navigator programs aims to decrease stigma and normalize conversations around health + wellness—primarily in the spaces of sexual and mental health and wellness.

The HIV/STI Community Health & Wellness Navigator functions as a community health worker and is responsible for serving as a health advocate by providing sexual health education related to disease prevention and healthy behaviors, providing health screenings (i.e. rapid HIV/STD testing, interviews for risk reduction planning, etc.), and providing sexual health care referrals and resource(s) identification for persons seeking sexual health screenings, diagnosis and treatment within the greater Columbus area.

Health + Wellness Navigators are committed to removing barriers to care by identifying critical resources for community members, helping them navigate through health care services and systems, and promoting community member health.

This role will report to the Director of Programs and Marketing.

Duties include:

- Serve as primary contact for community members looking for HIV/STI related services; via email, phone, or in-person inquiry
- Connect community in respective community area (e.g., Trans, Trailblazer, HIV/STI) to resources that support their health and wellness
- Provide sexual health education and referrals around HIV, STIs, and other sexual health issues, to improve community health literacy
- Help community members build understanding and social capital to support healthier behaviors and lifestyle choices
- Enhance Center programs through the creation of programming relevant to respective community focus area
- Partner with community agencies and service providers to support educational programming in respective community focus area
- Serve as outreach coordinator to promote the program in the communities at risk and identified in planning, in community clinics, organizations and institutions who are stakeholders in the improvement of sexual health, through outreach, presentations, and lectures.
- Develop, maintain, and enhance a database of resources in support of the health and wellness of respective community focus area
- Remain aware of current services offered by service providers, such as mental health, housing, and employment assistance for respective community focus area
- Perform, as needed, in-house HIV rapid test administration for community members in respective community area

- Maintain strict confidentiality in accordance with agency policies
- Maintain documentation of all client encounters and complete reporting requirements according to organization standards
- Collect and process program data and paperwork, maintain and regularly update program database in an accurate and timely way, and generate reports as required by management
- Track client information, files, and forms in a confidential manner
- Attend and represent the organization at professional conferences, in-service trainings, and meetings at the request of or with the approval of supervisor/executive director
- Additional organizational functional support as needed

Skills:

- Excellent organizational, planning, and implementation skills
- Strong ability to use technology and computer applications effectively, such as Microsoft Word, Excel, PowerPoint, and Google Docs
- Ability to communicate effectively and inclusively, verbally and in writing, with individuals and/or groups
- Ability to counsel people using motivational interviewing techniques, in an unbiased, effective, culturally responsible, and non-judgmental manner
- Ability to facilitate educational programs in diverse settings
- Strong interpersonal skills
- Detail-oriented
- Team player willing to work together in a collaborative manner
- Ability to remain calm providing solutions in high-stress situations
- Proactive problem solving and resourcefulness
- Ability to organize, prioritize, plan and work independently
- Ability to multi-task and balance ambiguity in an entrepreneurial environment

Required:

- Knowledge and experience working with diverse communities and colleagues with demonstrated cultural humility and responsibility
- Experience working with defined [high risk populations](#) (men who have sex with men, transgender and gender non-conforming individuals, people who inject drugs, and persons who engage in sex work) to be impacted by HIV/STIs
- A working knowledge of current HIV and navigation best practices, concepts, and effective models is required
- Understanding and utilization of web-based reporting systems related to the position
- General knowledge of the cultural and social, and economic background ethnically/culturally diverse populations
- Ability to relate effectively with people at various levels including community members, medical providers, managers, supervisors, and coworkers
- Strong understanding of and ability to maintain strict client confidentiality

- according to the Health Insurance Portability and Accountability Act (HIPPA)
- Ability to establish rapport and gain the confidence of community members
 - Must have capacity to network, develop meaningful collaborations and coordinate activities across multiple programs and agencies
 - Must be either a certified phlebotomist or willing to become certified
 - Able to work occasional evenings and weekends

Education/Experience:

- Applicant must have one of the following: high school diploma/equivalent, an Associate's Degree, a Bachelor's Degree or 5 years minimum of HIV work experience offering direct services to HIV positive individuals
- Experience serving as a community health worker; progress toward or completion of Community Health Worker coursework and/or certification is strongly desired
- Bilingual in Spanish is preferred, but not necessary

How to Apply:

- Submit **cover letter and resume** to director@stonewallcolumbus.org